



United States Embassy La Paz, Bolivia

CONSULAR SECTION

Avenida Arce 2780 between calles Campos and Cordero

Webpage: <http://lapaz.usembassy.gov>

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INTRA- COMPANY TRANSFEREES (L)

Section 101(a)(15)(L) of the Immigration and Nationality Act authorizes nonimmigrant status for certain employees of international firms or institutions who are being transferred to a branch or home office of such firm in the United States.

To be eligible for classification as an inter-company transferee, the employee must be in a managerial or executive level position or must have specialized knowledge required for the position he/she is to undertake in the United States. Further, the alien must have been employed by the same firm (or an affiliate or subsidiary thereof) for at least one year within the last 3 years of his/her application for such a visa.

The alien's employer must file a petition on Form I - 129 B (Petition to Classify Nonimmigrant as a Temporary Worker or Trainee) with the United States Citizenship and Immigration Services (USCIS) in the United States having jurisdiction over the area in which the services will be performed.

The petition must be executed in duplicate and must include a statement from the employer describing the capacity in which the alien is employed and a description of the nature of the specialized knowledge, which makes the alien's services necessary in the United States.

If the Form I-129 is approved by USCIS, the official Notice of Approval (Form I-797) will be sent to the petitioner. The petitioner (or visa applicant) must bring the Form I-797 or approved Form I-129 when they go for the visa interview.

L visas applicants do not to request a pre-arrange appoint for a visa interview. Instead such applicants can come to the U.S. Embassy in La Paz for their interview any day Monday through Thursday at 8:30 am. However, these applicants need to bring all other proper documentation to the visa interview.

Required general documentation:

1. **Passport** valid for at least six months and in good condition
2. **Non-Immigrant Visa Application Form DS-156.** As the form is a sworn statement, all questions should be answered. A separate form must be filled out for every person traveling, including children. The Form is available [online](#), at [DHL](#), at the US Embassy in La Paz, and at the Consular Agencies in Santa Cruz and Cochabamba. Applicants are encouraged to complete and print out Form DS-156 [online](#). If using the online form all questions should be filled out before printing the form.
3. **Supplementary Non-Immigrant Visa Application Form DS-157** only for male applicants from 16 to 45 years of age (available [online](#), at [DHL](#), at the US Embassy in La Paz, and at the Consular Agencies in Santa Cruz and Cochabamba).
4. **Receipt for the \$100 visa application fee** (to be paid at any [BISA Bank office](#))
5. **One 5 x 5 cm. (2 x 2 inch) photograph** taken within the last six months. The photograph should be non-glossy, have a white background, and be of good quality. The photo must be facing forward and only the face should be visible. Both color and black and white photographs are accepted.

Additional Requirements for L Visas:

1. **Notice of Approval** Form I-797 or approved Form I-129
- Spouses and minor children (unmarried and 21 years or younger) of the principle applicant:
1. A copy of the principle applicant's Form I-797 or Form I-129 or a copy of his/her passport and visa
 2. Marriage or birth certificate that proves relationship to principle applicant

The spouse and minor children (unmarried and 21 years or younger) of the principle applicant are accorded L-2 dependent visas if accompanying or following to join the principle applicant. They must follow the same procedures and present the same documentation as detailed above. Spouses of L-1 visa holders may seek employment in the U.S. Please contact the United States Citizenship and Immigration Services (USCIS) for more information.

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For suggestions on what you should bring to the interview, please click [here](#).

For answers to Frequently Asked Questions Regarding Non-Immigrant Visas, please click [here](#).

For answers to specific questions, please e-mail us at consularlapaz@state.gov.